



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD
AT MOSSLEY MILL ON MONDAY 26 FEBRUARY 2024 AT 6.30 PM**

- In the Chair** : Mayor (Councillor M Cooper)
- Members Present (In Person)** : Aldermen – L Boyle, T Campbell, L Clarke, M Cosgrove, M Magill, P Michael, S Ross and J Smyth
- Councillors – J Archibald-Brown, A Bennington, M Brady, J Burbank, S Cosgrove, H Cushinan, P Dunlop, R Foster, J Gilmour, M Goodman, A Logue, H Magill, A McAuley, E McLaughlin, V McWilliam, L O'Hagan, A O'Lone, S Ward, B Webb and S Wilson
- Members Present (Remote)** : Aldermen – P Bradley and J McGrath
- Councillors – S Flanagan, N Kelly, R Kinnear, B Mallon, T McGrann, M Ní Chonghaile, L Smyth and M Stewart,
- In Attendance (In Person)** : Dr Stephen Blockwell, Head of Investment Management, Engineering & Sustainability Directorate, Northern Ireland Water
Mr David McCullough, Head of Wastewater Production Line, Customer & Operations Directorate, Northern Ireland Water
- Officers Present** : Chief Executive – R Baker
Director of Economic Development and Planning - M McAlister
Director of Community Planning - U Fay
Director of Sustainability – M Laverty
Director of Parks and Leisure Operations – M McDowell
Director of Corporate Strategy – H Hall
Deputy Director of Governance – L Johnston
Borough Lawyer and Head of Legal Services – P Casey
ICT Systems Support Officer – C Bell
ICT Helpdesk Officer – J Wilson
Member Services Manager – A Duffy
- Officers Present (Remote)** : Head of Organisation Development– L Millar

1 BIBLE READING, PRAYER AND WELCOME

The Mayor welcomed all present to the meeting, and advised Members of the audio recording procedures.

The meeting opened with a Bible reading and prayer by Pastor George McKim.

Alderman Boyle and Councillors Burbank, Cushinan, Goodman, Logue, McLaughlin, McGrann, Ní Chonghaile and O'Hagan joined the meeting.

MAYOR'S REMARKS

The Mayor reminded Members to check their junk mail for the Consultation issued by the National Association of Councillors referenced to Councillors which required their feedback.

2 APOLOGIES

Councillor R Lynch

3 DECLARATIONS OF INTEREST

Item 12.1 – Councillor McGrann

4 MINUTES OF THE ANTRIM AND NEWTOWNABBAY BOROUGH COUNCIL MEETING

Moved by Councillor Webb
Seconded by Alderman Smyth and

RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting of Monday 29 January 2024 be taken as read and signed as correct.

5 MINUTES OF THE OPERATIONS COMMITTEE MEETING

Moved by Councillor Burbank
Seconded by Councillor McWilliam and

RESOLVED - that the Minutes of the proceedings of the Operations Committee Meeting of Monday 5 February 2024 be approved and adopted.

6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE MEETING

Moved by Councillor Stewart
Seconded by Councillor Brady and

RESOLVED - that the Minutes of the proceedings of the Policy and Governance Committee Meeting of Tuesday 6 February 2024 be approved and adopted.

7 MINUTES OF THE COMMUNITY PLANNING COMMITTEE MEETING

Moved by Councillor McGrann
Seconded by Councillor Dunlop and

RESOLVED - that the Minutes of the proceedings of the Community Planning Committee Meeting of Monday 12 February 2024 be approved and adopted.

8 MINUTES OF THE SPECIAL COUNCIL MEETING OF ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL

Moved by Alderman Cosgrove
Seconded by Councillor Webb and

RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Special Council Meeting of Wednesday 14 February 2024 be taken as read and signed as correct.

9(a) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 1

Moved by Councillor Foster
Seconded by Councillor Cushinan and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 19 February 2024 Part 1 be taken as read and signed as correct.

9(b) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 2

Moved by Councillor Foster
Seconded by Councillor Cushinan and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 19 February 2024 Part 2 be approved and adopted.

Aldermen Cosgrove, Magill and Ross and Councillor Ward left and returned to the Chamber during the presentation.

Alderman McGrath joined the meeting remotely during the presentation.

10 PRESENTATION

10.1 NI WATER UPDATE

Following a request from NI Water, it had been agreed at the October 2023 Council Meeting that representatives be invited to make a presentation to provide Members with an update.

The Mayor welcomed Dr Stephen Blockwell, Head of Investment Management, Engineering & Sustainability Directorate and Mr David McCullough, Head of Wastewater Production Line, Customer & Operations Directorate, to the meeting. Dr Blockwell updated Members on NI Water

investment, challenges and development constraints and they responded to Members' queries.

The Mayor and Members thanked Dr Blockwell and Mr McCullough for their presentation and they left the meeting.

Alderman Campbell left the Meeting at Item 11.

11 NOTICE OF MOTION

Proposed by Councillor McWilliam
Seconded by Councillor Wilson

"That this Council recognises and congratulates the players and officers of Ballyclare Rugby Football Club on the tremendous occasion of winning The All Ireland Junior Rugby Cup.

Subject to the agreement of Council and the Mayor, I would ask officers to organise a Mayor's reception to recognise this outstanding achievement".

RESOLVED – the Motion was unanimously declared carried.

ACTION BY: Suzie Fisher, PA to Mayor

On the basis that the decision to host a civic reception (or similar) is at the prerogative of the Mayor, the Chief Executive advised Members that future requests for a reception can go directly to the Mayor, and do not require the submission of a notice-of-motion.

12 ITEMS FOR DECISION

12.1 CCS/EDP/025 DUAL LANGUAGE STREET SIGN APPLICATION UPDATE

1. Purpose

The purpose of this report was to provide an update on the current status of dual language street sign applications.

Members were reminded that in accordance with the Dual Language Street Sign Policy, adopted by Council on 30 May 2022 (circulated), the following update outlined the current status of applications received.

2. Application Status

A. STAGE 1: PETITION VERIFICATION

One application had been received at Stage 1, requesting signage to be erected in Irish for the following area:

1. MILL ROAD, NEWTOWNABBEY, BT36 7BA

The occupiers signing the petition had been evidenced by their listing on the current Electoral Register and met the one third threshold as required within the approved Policy.

B. STAGE 2: RESIDENTS CANVASS

Two applications had progressed to Stage 2:

1. BAWNMORE PARK, NEWTOWNABBEY, BT36 7BN

Canvass letters were being issued to residents' week commencing 12 February 2024.

2. FINLAY PARK, NEWTOWNABBEY, BT36 7DB

Canvass letters had been issued to residents for response by 15 February 2024, the outcome of which would be reported to Council in March 2024.

C. STAGE 3: STREET SIGN INSTALLATION

Three applications had progressed to Stage 3:

1. GLENVILLE MEWS, NEWTOWNABBEY, BT37 0ZU
2. BAWNMORE TERRACE, NEWTOWNABBEY, BT36 7BY
3. MOUNT STREET, NEWTOWNABBEY, BT36 7BZ

The occupiers of the above streets had been canvassed and the threshold of two thirds or more in favour of the erection of a second language street sign had been met as required within the approved Policy. The cost for fabrication and installation of these three signs would be approx. £1,500 (£500 per sign).

Moved by Councillor Ní Chonghaile
Seconded by Councillor McAuley and

RESOLVED – that

- a) the updates in relation to Stages 1 and 2 be noted.
- b) the Stage 3 applications be approved.

ACTION BY: Ellen Boyd, Accessibility and Inclusion Officer

Councillor Goodman left the Chamber at Item 12.2.

12.2 PBS/BC/003 VOL 2 STREET NAMING RESUBMISSION – BALLYCRAIGY ROAD ANTRIM

1. Purpose

The purpose of this report was to present options to Members regarding a new street name for a development at Ballycraigy Road, Antrim.

2. Introduction/Background

A development naming application had been received from Brian Reid on behalf of Clady Properties regarding the naming of a residential development off Ballycraig Road, Antrim. The development consisted of 13No dwellings, these being a mixture of detached and semi – detached. The development names and developer's rationale had been submitted as outlined below, with the developer's application, location map and site plan circulated.

Members were minded that the previous names submitted were rejected at 29 January 2024 Council meeting with a decision that the developer submits further options to include 'Manor' within their proposed name and those outlined below were alternative proposals provided by the developer.

- 1) Chaine Manor – In respect of a family name connected historically with Antrim
- 2) Carlisle Manor - In respect of a family name connected historically with Antrim
- 3) Maryville Manor – Local name

Should the Council not wish to select one of the above names; the matter would be referred back to the developer via the Building Control section for further consideration.

Moved by Councillor Dunlop
Seconded by Councillor Kelly and

RESOLVED – that Council approves a name Chaine Manor for the above development.

ACTION BY: Liam McFadden, Principal Building Control Surveyor

12.3 CE/CS/019 CORPORATE PLAN 2024-2030 (DRAFT FOR CONSULTATION)

1. Purpose

The purpose of this report was to recommend to Members approval of the updated Corporate Plan 2024-2030 and progress a 12-week consultation period.

2. Introduction / Background

Members were reminded that the Council's Corporate Plan was originally developed for the period 2015-2030 and provided the vision and direction for the Council. It was updated in 2019 following the election of a new Council. Following that process and as part of the continuous improvement practice, Members were invited at the Corporate Workshop in December 2023 to review the vision, mission, values and corporate themes to ensure they were still relevant and appropriate.

3. Previous Decision of Council

Members agreed in January 2023 that the Corporate Plan would be refreshed following the election of the new Council in May 2023.

4. Consultation and Feedback

A summary of the feedback from the Corporate Workshop was outlined below and options for consideration were proposed.

5. Vision

Members generally concluded that the vision statement was forward looking and robust, but could be more memorable and concise. Discussions were held about the word 'smart' which was included to reflect the global concept of Smart Cities. Feedback from Members reflected that the Pandemic and indeed the Cost of Living Crisis had halted the 'smart city' revolution. Other feedback regarding the vision statement reflected the importance of it demonstrating the Council's aspiration that we continue to strive for an inclusive and sustainable Borough.

Current	Proposal for consideration
A progressive, smart and prosperous Borough. Inspired by our People. Driven by Ambition.	Our Ambitious Council: Working towards a prosperous, inclusive, and sustainable Borough.

6. Mission

Generally, there was positive feedback that the mission statement provided a concise explanation of the Council's purpose, intention and overall objectives and was robust. A small number of tweaks were proposed to further illustrate the Council's ambitious, vibrant and competitive operating environment, recognition of delivering services for all our people and being renowned for dynamic or exceptional leadership both locally and internationally.

Current	Proposal for consideration
To meet and exceed the needs and aspirations of our people and be recognised for leadership and excellence both locally and beyond.	To meet and exceed the needs and aspirations of all our people and to be recognised for dynamic leadership and excellence, locally, nationally and internationally.

7. Our Values

Our Values are a set of internal standards that guide the way we do business. The current corporate values had been in place since 2015 and Members'

feedback reflected on the fact that at that point we were a newly merged Council and the culture of the organisation was in its infancy.

A set of values was discussed (Threads) which were developed from internal feedback and was a 'nod' to the textile history and the heritage of Antrim and Newtownabbey. There was overall consensus from Members that the Corporate Values of the organisation should be updated.

Current	Proposal for consideration
<p>Excellence: Proactive, Modern, Responsive and Professional</p> <p>Responsibility: Transparent, Accountable, Economic, Social and Environmental Sustainability</p> <p>Integrity: Respect, Honesty, Fairness and Consistency</p> <p>Commitment: Citizen centred, High Quality Services, Positive Leadership and Value for Money</p>	<p>To create a set of values which are meaningful and memorable.</p> <p>THREADS We Trust one another We are Healthy We Respect each other We are Engaged We are Ambitious We are Diverse We are Sustainable</p>

8. Themes

Members were invited to review the Strategic Performance Management Model, which illustrated the pillars of People, Place and Prosperity, underpinned by Performance.

Members' feedback reflected on the need to move away from the concept of 'pillars' in favour of themes and formally introducing 'planet' into a new model. Feedback from Members reflected the importance of promoting and proactively raising the Borough's profile and brand.

9. Consultation

A copy of the Corporate Plan 2024-2030 (draft for consultation) was circulated for Members' approval. It was proposed that a 12-week consultation was conducted. The consultation would be open on 4 March 2024 and close on Friday 24 May. Feedback would be reported to Committee and Council in June 2024.

10. Financial Position/Implication

The design and printing of the Corporate Plan was covered within existing budgets.

11. Governance

The Plan had been screened for equality and there were no implications to the equality of opportunity or good relations of the Section 75 equality categories. A Rural Needs Impact Assessment of the Plan had been carried out to ensure Rural Proofing. A copy of the screenings was circulated at Appendix 1 for information.

Moved by Councillor Webb

Seconded by Alderman Smyth and

RESOLVED – that:

- a) The Council's vision statement is updated to become: "Our Ambitious Council: Working towards a Prosperous, Inclusive, and Sustainable Borough."**
- b) The Council's mission statement is updated to become: "To meet and exceed the needs and aspirations of all our people and to be recognised for dynamic leadership and excellence, locally, nationally and internationally."**
- c) The Council's Values are updated to become: THREADS: Trust, Healthy, Respect, Engaged, Ambitious, Diverse and Sustainable.**
- d) The Council's strategic performance model is updated to incorporate the themes, Place, People, Prosperity and Planet underpinned by Performance and Profile.**
- e) The Corporate Plan 2024-2030 (draft for consultation) is approved and a twelve-week consultation completed. Feedback will be reported to Committee and Council in June 2024.**

ACTION BY: Helen Hall, Director of Corporate Strategy

13 ITEMS FOR NOTING

13.1 G/MSMO/14 MOTION – DERRY CITY AND STRABANE DISTRICT COUNCIL

1. Purpose

The purpose of this report was that Members note the correspondence received by Derry City and Strabane District Council.

Members were advised that correspondence had been received from Derry City and Strabane District Council regarding a Motion adopted by that Council.

A copy of the letter was circulated for Members' information.

Moved by Alderman Cosgrove

Seconded by Alderman Magill and

RESOLVED – that the correspondence from Derry City and Strabane District Council be noted.

NO ACTION

13.2 PT/CI/057 CORPORATE PLANNING WORKSHOP 2023

1. Purpose

The purpose of this report was to provide a summary of the Corporate Planning Workshop for Members to note.

Members were reminded that the Corporate Planning Workshop was held on Friday 15 December 2023, Mossley Mill.

A copy of the minutes and presentation slides were circulated and any actions arising from the minutes would be brought back through the relevant Committee.

Moved by Alderman Smyth
Seconded by Councillor Webb and

RESOLVED – that the report be noted.

NO ACTION

MOTION TO PROCEED 'IN COMMITTEE'

Moved by Alderman Magill
Seconded by Councillor Foster and

RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.

Members were advised that the live stream and audio recording would cease at this point.

14 ITEMS IN CONFIDENCE

14.1 IN CONFIDENCE FI/PRO/TEN/507 SUPPLY AND DELIVERY OF CORPORATE GIFTS AND PROMOTIONAL ITEMS

CONTRACT PERIOD 1 MARCH 2024 - 31 JULY 2026 WITH THE OPTION TO EXTEND FOR UP TO A FURTHER 18 MONTHS (SUBJECT TO PERFORMANCE AND REVIEW)

1. Purpose

The purpose of this report was to obtain approval regarding the supply and delivery of a range of corporate gifts and promotional items.

2. Introduction/Background

The tender was divided into 4 lots:

- Lot 1 Corporate Stationery
- Lot 2 Corporate Merchandise
- Lot 3 Corporate Gifts
- Lot 4 Miscellaneous

This tender opportunity was made available on eSourcingNI on 13 December 2023. Six tender responses were opened via the eSourcingNI Portal on 12 January 2024 and referred to the evaluation panel for assessment.

3. Tender Evaluation Process

The tenders were evaluated on a two stage basis as follows:

A. STAGE 1 – SELECTION STAGE

The tenders were evaluated on a pass/fail basis for tenderers' professional conduct, economic and financial standing, management systems and practices, previous relevant experience, delivery lead times, and declarations and form of tender. Four tenderers failed to meet the requirements of this stage and did not proceed further in the process. The remaining two tenderers met all the requirements of Stage 1 of the evaluation process and proceeded to Stage 2.

B. STAGE 2 – AWARD STAGE

• **Technical Assessment**

The tenders were evaluated on a pass/fail basis for compliance with the specifications and suitability of the samples. Both tenders met the requirements of this stage and proceeded to the next stage of evaluation.

• **Commercial Assessment**

The tenders were evaluated on cost (100%) for each lot and the recommendation was as follows:

Lot	Supplier	Cost Assessment (out of 100%)	Total % Score	Cost for Standard Order of All Items in the Lot (£) (Excl. VAT)
1	Ladybird Promotional	100.00%	100.00%	£ [REDACTED]
2	Ladybird Promotional	100.00%	100.00%	£ [REDACTED]

3	Ladybird Promotional	100.00%	100.00%	£
4	Ladybird Promotional	100.00%	100.00%	£

Moved by Councillor Bennington
Seconded by Alderman Smyth and

RESOLVED – that for each lot, having achieved a score of 100%, Ladybird Promotional be appointed for the supply and delivery of the items detailed in that lot at the tendered rates from 1 March 2024 to 31 July 2026 with the option to extend for up to a further 18 months (subject to performance and review).

ACTION BY: Melissa Kenning, Procurement Manager

Councillor Goodman returned to the Chamber for Item 14.2.

14.2 **IN CONFIDENCE** ED/ED/195/VOL.2 MINUTES OF THE GOVERNANCE MEETINGS OF THE LEVELLING UP FUND PROJECT BOARD HELD ON 11TH JANUARY 2024

1. Purpose

The purpose of this report was to seek approval for the minutes of the Levelling Up Fund Project Board meeting held on 11 January 2024.

2. Background

The Levelling Up Fund award required that a governance structure be put in place to oversee the management and implementation of the approved schemes:

- LUF0037 Glengormley Integrated Economic and Physical Regeneration Scheme
- LUF0080 Antrim Integrated Economic and Physical Regeneration Scheme

A copy of the minutes from the meetings were circulated for Members' consideration.

Moved by Alderman Cosgrove
Seconded by Alderman Smyth and

RESOLVED – that the minutes of the Levelling Up Fund Project Board meetings held on 11 January 2024 be approved.

ACTION BY: Majella McAlister, Director of Economic Development and Planning

14.3 **IN CONFIDENCE** CD/PM/097 TOWN ACCESSIBILITY/CONNECTIVITY WORKS THROUGH FARMLEY ROAD CAR PARK AND GLENWELL SHOP UNITS

1. Purpose

The purpose of this report was to provide an update to Members on the town Centre accessibility /connectivity project for Glengormley and to agree the next steps in progressing the scheme.

2. Background

As part of the Levelling Up Regeneration bid, works to improve the connectivity between the main car parking area at Farmley, the leisure /commercial units, the new office/workspace hub and the 'main' street were included. Proposals focused on an enhancement of the Council owned carpark and the adjacent privately owned carpark and road alongside a new through road which would be either a one-way or two-way system. The land ownership which was approximately split 50/50, Council / Private, was detailed in Appendix 1. The Council appointed AECOM to undertake a traffic study to inform these considerations.

[REDACTED]

The remainder of this report provided an update on progress in the intervening period and outlined the current position.

Approval was granted in December 2022 for the junction works incorporating the RHTL which are now completed. These improvement works would support the future public realm scheme in Glengormley through enhanced traffic movement. The initial feedback from DfI was that the scheme was delivering positive benefits in terms of reduced congestion and no road traffic collisions reported since its implementation.

Regarding the benefit of the one-way system, further evaluation of this proposal had been undertaken in conjunction with AECOM and the Department for Infrastructure (DfI). The current analysis indicated there was no immediate benefit from a one-way system entering at Farmley Road and exiting at Glenwell Road and the matter should be kept under review, until the RHTL has had sufficient time to 'bed in'.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

Moved by Alderman McGrath
Seconded by Councillor Bennington and

RESOLVED – that

[REDACTED]

- (d) a further workshop be held with Members to agree the final technical design and a report provided to Council.

ACTION BY: Reggie Hillen, Head of Capital Development

14.4 IN CONFIDENCE FI/PRO/TEN/446 ENVIRONMENTAL IMPROVEMENT SCHEMES IN TEMPLEPATRICK, DOAGH AND BURNSIDE CONTRACTOR TENDER REPORT

1. Purpose

The purpose of this report was to recommend to Members the appointment of the main Contractor for the Environmental Improvement Scheme within the overall COVID-19 Recovery Small Settlements Scheme as detailed below and to update Members on the overall current budget requirements.

2. Background

In 2021, the Council secured £[REDACTED] from DAERA, DfI and DfC as part of the COVID-19 Recovery Small Settlements Programme. The programme aimed to support 'small settlements' across Antrim and Newtownabbey with a variety of funded projects. The Small Settlements in the Borough were Templepatrick, Doagh and Burnside.

The projects funded through the Small Settlements Programme include:

- Shopfront Improvement Scheme.
- Illumination Scheme.
- Environmental Improvement Scheme.
- Artwork and Signage Scheme.

This contract award report relates specifically to the Environmental Improvement Scheme.

The Environmental Improvement Scheme (EIS) aims to create visual stimulus, in the form of upgraded and new landscaped areas, enhanced footpaths and cycleways as well as supporting the art installations within the three villages of Templepatrick, Doagh and Burnside. These works would help to transform and revitalise these village areas and create an increased sense of ownership and civic pride for residents, businesses and visitors. Concept drawings were circulated.

3. Previous Decisions of Council

At the Council meeting on July 2022 Members agreed to proceed with the Covid Recovery Small Settlements Regeneration Programme (CRSSRP). The current Environmental Improvement budget approved for the project was £[REDACTED] which comprised £[REDACTED] DFI, £[REDACTED] DFC and £[REDACTED] DAERA.

4. Progress

The project scope had increased as the design had developed to include the following:

- associated minor public realm works in Burnside and Doagh.
 - maintenance to existing play equipment and surfacing in Doagh
 - foundation works to facilitate additional artwork in Templepatrick
- The artwork had been procured separately.

This tender opportunity was made available on eSourcingNI in June 2023. Twelve completed Pre-Qualification Questionnaires (PQQs) were received and referred to the evaluation panel for assessment. The PQQ responses were evaluated using the criteria of general information, past performance, economic and financial standing, professional conduct, health and safety, declarations and technical ability. Six contractors passed and were selected for Invitation to Tender (ITT). Invitation to Tender (ITT) documents were issued to six contractors on the 8 December 2023. Two tenders were received by the closing date of 17 January 2023.

The tender was evaluated on the basis of price only

Contractor	Tendered Total of the Prices (excl. VAT)	Model Compensatio n Event Total* (excl. VAT)	Tender Assessment Total Price (excl. VAT)
ID Verde UK Ltd	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

**The model compensation event was included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.*

The tendered total of the prices of £[REDACTED] from ID Verde UK Ltd had been checked and was deemed value for money and was considered competitive in today's market. The contractor had confirmed that they had priced the project specification as included in the Tender package. Based on the lowest tender from ID Verde UK Ltd, the estimated total project cost was as follows:

5. Cost Summary

Total of the Prices (Works)	[REDACTED]
Model Compensation Event (Works)	[REDACTED]
Tender Assessment Total Price	[REDACTED]
*Contingency Sum for Artwork Foundation Works	[REDACTED]
Professional fees, Statutory Fees and Surveys (estimate)	[REDACTED]
Estimated Total Project Cost	[REDACTED]
Funding	
DAERA	[REDACTED]
DFC	[REDACTED]
DFI	[REDACTED]
Underspend transferred from other Small Settlements Schemes	[REDACTED]
Estimated Shortfall	[REDACTED]

*A contingency sum of £[REDACTED] had been included in the revised budget to allow for the artwork foundation works as required.

Officers responsible for the delivery of the Small Settlements Scheme had confirmed with the Departments that any underspend on existing elements of the scheme could be used to off-set the increase in costs with the Environmental Improvement Scheme. Therefore, an additional £[REDACTED] had been made available through underspends on the shopfront and illumination schemes.

Based on the lowest tender return from ID Verde UK Ltd, the estimated total project cost was £[REDACTED] above the current approved budget of £[REDACTED]. The increase was primarily due to the increased scope of works and construction inflation.

Given the reallocation of underspend the total shortfall was estimated to be £[REDACTED]

6. Programme

Following the appointment of the contractor, works were anticipated to commence on site in late April 2024, with planned completion in November 2024 subject to planning approval for the additional artwork.

Moved by Councillor Archibald-Brown
Seconded by Councillor McWilliam and

RESOLVED – that

- a) **The revised budget for the Environmental Improvement Scheme of £[REDACTED]**
- b) **The acceptance of the tender from ID Verde UK Ltd as the tender total of the prices of £[REDACTED] (excl. VAT) giving a tendered assessment total price of £[REDACTED]**
- c) **A sum of £[REDACTED] to meet the shortfall sum be approved, provision for which exists within the Economic Development budget.**
- d) **That Council promotes this good news through e.g. Borough Life and Social Media**

ACTION BY: John Cook, Capital Development Project Officer / Jeanette McIntyre, Head of Corporate Affairs.

14.5 IN CONFIDENCE AC/HE/037 STEEPLE PARKLAND CAPITAL PROJECT

1. Purpose

The purpose of this report was to seek Members approval to progress the Steeple Parkland Project to the next stage of the Capital Project Management Process in order to complete:

- The final Steeple Parkland business case to include detailed design addressing architectural, heritage and biodiversity elements;
- The development of, a conservation, interpretation, animation, maintenance and management plan;
- The identification of estimated capital and revenue (whole life) costs;
- The identification of potential funding streams;
- A planning application;
- Procurement (subject to funding).

The aforementioned activities which constituted the development phase of this project had an associated estimated cost of £[REDACTED] for which Members' approval was sought.

2. Introduction/Background

The development of the Steeple Parkland was one of the Council's Capital Projects with a number of elements. The Park had been identified as an underused heritage asset which included a scheduled state care monument and Grade 1 listed structure in the Round Tower along with other natural and built heritage features.

Having developed the scope of the Steeple Parkland project the opportunity to secure National Lottery Heritage Fund (NLHF) was identified.

3. Previous Decisions of Council

Members were reminded that it was agreed at the June 2022 Community Planning Committee to appoint an architect to progress the development of the Steeple Parkland and to submit an application to the NLHF toward funding for this project.

An update on the Steeple Complex project as a whole was reported to the February 2023 Council meeting when Members were advised that the Steeple Project as a whole was being progressed on a phased basis with the Parkland element including parking to be prioritised.

4. Project Update

The update provided to the Community Planning Committee in June 2022 outlined the significant heritage value of the Steeple Parkland and how this made it eligible for NLHF support.

A funding application for £[REDACTED], representing 70% of the total pre-tender estimated cost of the project was submitted to the NLHF in September 2023. Officers acting on NLHF advice requested funding over two phases – the development phase estimated at £[REDACTED] and a delivery phase with a pre-tender estimate of £[REDACTED].

A verbal update on the outcome of this funding application to NLHF would be provided at the meeting.

5. Financial implications

To progress with the development phase of the project required an approval to spend approximately £[REDACTED] to do the following:

- Complete a business case for the capital development of Steeple Parkland including detailed design incorporating architectural, heritage, environmental and biodiversity elements;
- Complete a conservation, interpretive, animation and management plan for the Parkland which includes identification of pre-tender capital costs and whole life revenue costs;
- Identify other potential funding streams for the project;
- Complete a planning application;
- Carry out necessary procurement.

6. Summary

As the outcome of the Council's funding application to the NLHF was now known it was proposed to progress the Development Phase of the Steeple Parkland Project at an estimated capital cost of £[REDACTED] with the detailed business case for the project Delivery Phase to be brought back to a future meeting.

The Chief Executive provided a verbal update to Members advising that a letter of offer had been received from the National Lottery Heritage Fund for 70% of the cost which equates to £[REDACTED]. Therefore, the actual cost to develop this part of the project prior to construction is £[REDACTED] not £[REDACTED] as previously stated in the report.

Members commended the Director of Community Planning and her team in securing this funding.

Moved by Councillor Dunlop
Seconded by Councillor Smyth and

RESOLVED – that approval to progress the Steeple Parkland Capital Project to the next stage of the Capital Project Management Process at an estimated cost of £[REDACTED] excluding grant funding be granted.

ACTION BY: Ursula Fay, Director of Community Planning

14.6 **IN CONFIDENCE** FI/PRO/TEN/429 APPOINTMENT OF CONTRACTOR FOR RANDALSTOWN VIADUCT PATHWAY LIGHTING

1. Purpose

The purpose of this report was to recommend to Members the appointment of the contractor to undertake the delivery of Randalstown Viaduct pathway lighting at the tender assessment total price of £[REDACTED] (excl VAT).

2. Background

Members were reminded that this proposed work was part of the Addressing Manifestations project, which covered a variety of community projects throughout the Borough. This together with the V36 Skate Park projects were part funded by the Special EU Programmes Body (SEUPB). Council gave approval for both projects to proceed in April 2021.

3. Project Scope

The project was for the provision of 5x5m tall lighting columns along the path running along the top of Randalstown Viaduct.

Project Scope - the project included the following elements;

- The excavation and reinstatement of trenching within the existing path
- Supply and installation of 5 lighting columns and LED heads
- Ducting from existing kiosk to lighting columns
- Testing and commissioning of lighting

Planning permission for the work was obtained in April 2023.

4. Procurement

This tender opportunity was made available on eSourcingNI on 15 November 2023 and 4 Pre-Qualification Questionnaires (PQQs) were received for each tender by 6 December 2023 and referred to the evaluation panel for assessment. The contractors who responded to the competition were evaluated on a Pass/Fail basis. The PQQ responses were evaluated using the criteria of general information, past performance, economic and financial standing, professional conduct, health and safety, declarations and technical ability.

Invitation to Tender (ITT) documents were issued to those contractors that passed the evaluation panel on the 29 January 2024. Three completed tenders were received by the closing date on the 16 February 2024.

5. Tender Analysis

All returned tenders were arithmetically checked and evaluated on the basis of lowest tender assessment total price only. The contractor that submitted the lowest tender assessment total price was detailed below:

Tender for: Randalstown Viaduct Pathway Lighting			
Contractor	Tendered Total of the Prices (excl. VAT)	Model Compensation Event Total* (excl. VAT)	Tender Assessment Total Price (excl. VAT)
EDS Ltd	██████████	██████████	██████████

**The model compensation event was included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.*

6. Financial Implications

EDS Ltd / Contract Cost - £ ██████████

Gross cost – £ ██████████ Inc. professional and planning fees

SEUPB Grant Funding – Nil

Net Cost to Council – £ £ ██████████

Ongoing Annual Revenue Costs - £ ██████████

7. Programme

Subject to approval of the contractor appointment, it was proposed that works commence in March 2024 with a view to completing works in May 2024.

Moved by Councillor Wilson
Seconded by Alderman Clarke and

RESOLVED – that the appointment of EDS Ltd undertakes the delivery of the Randallstown Viaduct Lighting Project at the tendered total of £ [REDACTED] (excl VAT) be approved and the project proceeds to the final delivery stage of the capital project management process.

ACTION BY: Neil Luney, Capital Projects Officer

MOTION TO PROCEED ‘OUT OF COMMITTEE’

Moved by Councillor Dunlop
Seconded by Councillor Foster and

RESOLVED - that the Council proceeds to conduct any remaining business ‘In Public’.

Members were advised that the audio recording would restart at this point.

The Mayor thanked everyone for attending and the meeting concluded at 7.56 pm.

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 2018, the General Data Protection Regulation, and legal advice.

MAYOR